



Organization Name: \_\_\_\_\_

Shipping Address for Brochures: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Shipping Address for Products: (no PO Boxes) \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Name of County \_\_\_\_\_ Inside or Outside City Limits \_\_\_\_\_ State Tax Rate % \_\_\_\_\_

Chairperson: \_\_\_\_\_ Email (Print Clearly): \_\_\_\_\_

Phone-Day: (\_\_\_\_) \_\_\_\_\_ Evening: (\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_) \_\_\_\_\_

Number of Participants: \_\_\_\_\_ Approximate date of Fundraiser: \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_

Are you State Tax Exempt?  YES  NO  UNSURE If yes, please remit your document asap. (Not required to receive brochures)

Select a Fundraiser Type: \_\_\_\_\_ Combination of Brochure Sales and Online Sales \_\_\_\_\_ Brochure Sales Only \_\_\_\_\_ Online Sales Only

Brochure Choice: 1: \_\_\_\_\_ 14 page All Inclusive with Candles and Food 2: \_\_\_\_\_ 1 page Classic Jar Candles 3: \_\_\_\_\_ Cookie Dough

Youth Prize Program: \_\_\_\_\_ If selected, organization agrees to distribute prize brochures to each seller. Pricing per item: Level A- 30 cents, Level B- \$1.00, Level C-\$2.00, Level D-\$3.00, Level E-\$4.00, Level F- \$6.00, Level G-\$10.00, Level H-\$15.00. Prize brochures are free.

Shipping: Shipping is Standard Shipment to one location Optional: \_\_\_\_\_ Presorted by Seller (If Selected, fee is 25 cents per item)

Candle Brochures Customer Retail Price Per Item	\$11.00	\$12.00	\$13.00	\$15.00	\$16.00	\$18.00	\$20.00	\$25.00
Organization Cost with 200+ Items Sold	\$5.50	\$6.00	\$6.50	\$7.50	\$8.00	\$9.00	\$10.00	\$12.50
50% Organization Profit	\$5.50	\$6.00	\$6.50	\$7.50	\$8.00	\$9.00	\$10.00	\$12.50
Organization Cost with up to 199 Items Sold	\$6.05	\$6.60	\$7.15	\$8.25	\$8.80	\$9.90	\$11.00	\$13.75
45% Organization Profit	\$4.95	\$5.40	\$5.85	\$6.75	\$7.20	\$8.10	\$9.00	\$11.25

Homestyle Cookie Dough	Retail Price: \$15.00	Organization Cost: \$9.00	40% Organization Profit: \$6.00
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**Product Availability/Pricing Guarantee:** Products retire 08/31/12. Pricing is valid 01/01/12-07/31/12.

**Samples, Late Orders:** No product minimum required. Regular pricing applies, \$6.00 minimum shipping applies.

**Tax Exempt Groups:** (Does not apply to NH, OR, DE, MT) Your **State Tax** exemption document must be submitted in advance of your order being placed and to set up online fundraising if selected. All organizations should refer to the "Tax Exemption" page on our website to verify your state's requirements.

**Non Tax Exempt Groups:** State and local tax is determined upon your shipping address. Tax is applied only to the purchase price paid to Celebrating Home. Tax is exempt on food in most states. Tax exempt online orders are only applicable in the state in which the exemption is issued.

**Shipping – Candle Brochures:** Shipping charges are free with your product invoice of \$990 or more (Approx 160 items, excludes online sales). If less than \$990 add 12% shipping on your purchase price, up to a maximum of \$50. Free shipping is based on your purchase cost, not customer sales. For online sales customers will pay 12% shipping with a min \$6.00 shipping fee. Orders are shipped direct to each customer. **Cookie Dough:** Shipping is free with your product invoice of \$900 or more (Approx 120 items). If less than \$900 add 12% shipping on your purchase price, up to a maximum of \$50. All cookie dough orders are presorted per seller at no additional charge. Candle Brochure and Cookie Dough orders can be combined to qualify for free shipping, and when combined, all items are shipped presorted with no presorting fee.

**Brochure Fee:** Brochures are provided complimentary with a min number of items sold. A min average of just 1 item equaling the total number of brochures requested is required to receive free brochures. A fee of 25 cents per brochure will be charged only for the shortage if the minimum is not met. Example; order 200 brochures, sell 150 items. Shortage is 50. 50 brochures X .25 each = \$12.50. Rarely, is a brochure fee required.

**Payments:** Customer checks are made payable to your organization. Acceptable forms of payment from your organization may include: Money Order, Business, or School Check. **Personal checks, temporary checks, checks with hand-written group/business names, and credit cards are not accepted.** Payments by check/money orders must be paid in full prior to the order being placed. Schools may submit a Purchase Order signed by the principal or bookkeeper, must state the purchase amount, and must be paid within ten days of receiving delivery. Returned checks will be charged \$35.00. Products are generally delivered within 9 business days from the date your payment is received, and tax exempt document has been approved.

**Check-In Forms:** Replacements for missing or broken items will be shipped only when a fully completed Check In is submitted within **7 days**. **Phone calls or emails alone WILL NOT be accepted. No exceptions.** Organization will be responsible for the accuracy of the total number of items sold and ordered.

**Cancellation:** Brochures are shipped with no upfront fee with the expectation of the fundraiser being completed. Brochures are costly and should your fundraiser be cancelled for any reason your organization agrees to pay 25 cents per brochure sent plus shipping charges paid to ship your brochures.

**Sales Agreement: MUST be returned to Deb Goodridge prior to distributing your brochures.** I have read, understand and agree with the terms and conditions listed above and have received approval from my organization (school principal, board members etc) to sign on behalf of my organization.

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 Chairperson Title *Deb Goodridge* Celebrating Home Fundraising Representative Date